

The Mid-Ohio Educational Service Center Board of Governors met for the Organizational Meeting on Wednesday, January 17, 2018 at 12:00 p.m. at the Mid-Ohio ESC office.

1. Call to Order

President Pro Tempore Mary Dixon called the Organizational Meeting to order.

2. Oath of Office for Newly Elected Members

Treasurer Earnest administered the Oath of Office to Mary Dixon, Brad Geissman, Glenna Plotts, Richard Prater and Kyle Swigart.

3. Roll Call

Treasurer Earnest called the roll.

Present: Mrs. Dixon, Mr. Geissman, Mrs. Plotts, Mrs. Prater, Mr. Prater,
Mr. Swigart, Mr. Theaker

4. Pledge of Allegiance

5. Recognition of Guest(s)

None

6. Selection of President for 2018

Nomination for President:

Mrs. Prater and Mrs. Plotts placed the name of Mary Dixon in nomination for President.

Following no other nominations, President Pro Tempore declared the nominations closed.

Upon motion by Mr. Prater and seconded by Mrs. Prater, Mary Dixon was voted in as President for 2018.

Vote: Seven yeas

7. Selection for Vice-President for 2018

Nomination for Vice-President:

Mr. Prater and Mrs. Prater placed the name of Doug Theaker in nomination for Vice-President.

Following no other nominations, President Pro Tempore declared the nominations closed.

Upon motion by Mr. Prater and seconded by Mrs. Prater, Doug Theaker was voted in as Vice-President for 2018.

Vote: Seven yeas

8. Oath of Office for President and Vice-President

Treasurer Earnest administered the Oath of Office to the new President and Vice-President for 2018.

9. Regular Meeting Dates and Times

Motion by Mrs. Prater, seconded by Mr. Geissman to establish the Regular Meetings on the 3rd Wednesday of the month at 12:00 p.m. at Mid-Ohio ESC and Special Meetings as needed.

Vote: Seven yeas

10. Appointments

Motion by Mr. Prater, seconded by Mrs. Plotts to approve the following appointments:

1. The OSBA Legislative Liaison – Glenna Plotts
2. The OSBA Student Achievement Liaison – Marge Prater
3. Records Commission – Mary Dixon

Vote: Seven yeas

SUPERINTENDENT RECOMMENDATIONS:

Routine Business

11. Establish Commission Service Fund

The Service Fund is used for the payment of expenses for Board members to conduct Board Business. The Board Service is recommended to be established at a level permitted by O.R.C. 3315.15 (\$20,000).

12. GASB 34 Reporting Format

That the Board authorize the Treasurer to prepare cash basis GASB 34 look-alike statements for the fiscal year ending June 30, 2018.

13. Annual Memberships

That the Board approve the following annual memberships:

- A. OSBA (Ohio School Boards Association)
- B. AESA (Association of Educational Service Agencies)
- C. OESCA (Ohio Educational Service Center Association)
- D. OACSA (Ohio Association of Charter School Authorizers)

14. Legal Counsel

That the Board approve the following law firms to be retained as legal counsel for the Mid-Ohio Educational Service Center for calendar year 2018.

- A. Bricker and Eckler, LLP
- B. Dickinson Wright, PLLC
- C. McGown & Markling Co. L.P.A.
- D. Renwick, Welsh & Burton

Routine Business (Con't)

15. Board of Governors Annual Compensation
Board will establish the annual pay for meetings and mileage equal to the maximum allowable compensation permitted by law.

16. Standing Authorizations
The list below contains routine items to meet state requirements and/or to facilitate carrying on Mid-Ohio Education Service Center business.
 - A. Invest Interim and Inactive Funds
Recommend that the Board of Governors authorize the Treasurer to invest all interim (not to exceed \$10 million) and inactive funds (not to exceed \$5 million) at the most productive interest rate, per board policy, when funds are available.

 - B. Payment of Bills
Authorize the Treasurer to pay all bills within the limits of the appropriation and funds are available as bills are received and when the merchandise has been received in good condition.

 - C. Transfer of Funds
Recommend that the Board of Governors authorize the Treasurer to make transfers between and within funds when necessary and properly appropriated, to be approved at the next subsequent Board of Governors Meeting.

 - D. Advertise for Bids
Authorize the Treasurer to advertise for bids as specified by law.

 - E. Compliance Officers
Recommend that Director of Human Resources and Director of Business and Operations be appointed as Compliance Officers.

 - F. Professional Meetings
Recommend the Superintendent approve employee attendance at in-state professional meetings in an amount not to exceed the limits in the Annual Appropriations.

 - G. Public Records Training
Recommend the Superintendent or Treasurer or a designee to attend the Public Records training on behalf of Board members.

 - H. Federal Funds/Grants
Authorize the Superintendent be approved to apply for any funds or grants as appropriate and administer all federal programs in compliance with local, state and federal regulations.

Routine Business (Con't)
Standing Authorizations (Con't)

- I. Contracts
Authorize the Superintendent to enter into contracts with providers in amounts not to exceed \$2,000 per contract.

- J. Purchasing Agent
Recommend that the Board of Governors authorize the Superintendent to serve as purchasing agent for the Mid-Ohio ESC to make purchases within the limits of the appropriation measures.

- K. Mileage Reimbursement Rate for 2018
Establish mileage reimbursement rate for all Mid-Ohio ESC employees as prescribed by the Internal Revenue Service. (\$0.545)

- L. Official Newspaper of Mid-Ohio Educational Service Center
The Board approve the Mansfield News Journal as the official newspaper of general circulation for Mid-Ohio ESC.

- M. Authorizing Superintendent to Hire Staff Between Board Meetings

RESOLUTION

1. To authorize the Superintendent, during periods when this board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this board, and to acknowledge acceptance of such offers on behalf of this board, subject to a subsequent vote of ratification by this board; provided however, that upon ratification by this board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

2. Nothing in this resolution shall require the Board of Governors to employ or continue to employ an individual who has not provided a criminal record check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or board policy.

3. The authorization provided by this resolution shall (remain in effect until withdrawn by the formal action of this Board) commence on January 17, 2018 and remain in effect until the Organizational Meeting of 2019.

Routine Business (Con't)
Standing Authorizations (Con't)

N. Authorizing the Superintendent to Accept Resignations

RESOLUTION

1. To authorize the Superintendent, on behalf of this board, to accept resignations which have been submitted by employees during times when this board is not in session, subject to ratification by this board; provided however, that upon ratification by this board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
2. The authorization provided by this resolution shall (remain in effect until withdrawn by formal action of this Board) commence on January 17, 2018 and remain in effect until the Organizational meeting of 2019.

Motion by Mr. Theaker, seconded by Mr. Swigart to approve the Routine Business items.

Vote: Seven yeas

17. Adjournment

Motion by Mrs. Plotts, seconded by Mr. Geissman to adjourn the Organizational Meeting.

Vote: Seven yeas

The President declared the meeting adjourned at 12:13 p.m.